

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>August 2021</h1>						
1	2 2R03 LOCKOUT/ CONFIRM	3	4 2R03 Dist. Complete	5 1X01 Off-Cycle Cutoff 5PM	6 2R03 Payday 1R02 Supervisors/Managers Approve Pending Time by 5PM	7
8	9 1X01 Confirm	10 2X03 Man Ck Cutoff NOON 1X01 Dist. Complete 2R04 Supervisor Lockout at 5PM	11 2X03 Confirm	12 2R04 Final Cleanup HR/Grad/Ben 5 PM 2R04 Timekeeper Lockout at 5pm 2X03 Dist. Complete	13 2R04 LOCKOUT 2X03 Payday 1X01 Payday 1R02 CTOD/LWOP by 5pm 1R02 Timekeeper Approvals & Return LOA by 5PM	14
15	16 2R04 LOCKOUT/ CONFIRM 1R02 EHRA/SHRA Actions & Supplemental Pay to HRIM by 5PM	17 1R02 HRIM Lockout	18 1R02 HRIM Lockout 1R02 Final Cleanup HR NOON/Ben 5pm 1R02 DIP to Payroll by 2pm 2R04 Dist. Complete	19 1R02 LOCKOUT	20 1R02 LOCKOUT 2R04 Payday	21
22	23 1R02 LOCKOUT 1R02 Auth & Supp Pay Approval Rpt to HRIM by 5PM	24 2X04 Man Ck Cutoff NOON 2R05 Supervisor Lockout at 5PM 1R02 LOCKOUT/ CONFIRM	25 2X04 Confirm	26 2R05 Final Cleanup HR/Grad/Ben 5 PM 2R05 Timekeeper Lockout at 5pm 2X04 Dist. Complete 1R02 Direct Deposit Strip Off Deadline - NOON	27 2R05 LOCKOUT 2X04 Payday 1R02 Dist. Complete	28
29	30 2R05 LOCKOUT/ CONFIRM	31 1R02 PAYDAY	1 2R05 Dist. Complete	2	3 2R05 Payday	4