

**AP Pay Cycle Schedule
January 2025**

Current Date	Run Special SQRs (Hold funds as requested)	Pay Through Date	Payment Date	Next Pay Through Date/ Next Pay Date
Wednesday, Jan 1	NO PAY CYCLE Winter Break	-	-	-
Thursday, Jan 2	NO PAY CYCLE	-	-	-
Friday, Jan 3	NO PAY CYCLE	-	-	-
Monday, Jan 6	RUN AP PAY CYCLE	Jan 31	Jan 6	Jan 31
Tuesday, Jan 7	NO PAY CYCLE	-	-	-
Wednesday, Jan 8	RUN AP PAY CYCLE (Pay WEX Vouchers)	Jan 31	Jan 8	Jan 31
Thursday, Jan 9	NO PAY CYCLE	-	-	-
Friday, Jan 10	NO PAY CYCLE	-	-	-
Monday, Jan 13	RUN AP PAY CYCLE	Jan 31	Jan 13	Jan 31
Tuesday, Jan 14	NO PAY CYCLE	-	-	-
Wednesday, Jan 15	RUN AP PAY CYCLE	Jan 31	Jan 15	Jan 31
Thursday, Jan 16	NO PAY CYCLE	-	-	-
Friday, Jan 17	NO PAY CYCLE	-	-	-

Current Date	Run Special SQRs (Hold funds as requested)	Pay Through Date	Payment Date	Next Pay Through Date/ Next Pay Date
Monday, Jan 20	Holiday NO PAY CYCLE	-	-	-
Tuesday, Jan 21	NO PAY CYCLE	-	-	-
Wednesday, Jan 22	RUN AP PAY CYCLE	Jan 31	Jan 22	Jan 31
	RUN ALLOW PAY CYCLE	Jan 31	Jan 22	Jan 31
Thursday, Jan 23	NO PAY CYCLE	-	-	-
Friday, Jan 24	NO PAY CYCLE	-	-	-
Monday, Jan 27	RUN AP PAY CYCLE (Pay PCARD vouchers)	Jan 31	Jan 27	Jan 31
	RUN EPAY PAY CYCLE	Feb 28	Jan 27	Feb 28
Tuesday, Jan 28	NO PAY CYCLE	-	-	-
Wednesday, Jan 29	RUN AP PAY CYCLE	Jan 31	Jan 29	Jan 31
Thursday, Jan 30	RUN AP PAY CYCLE MTHEND	Jan 31	Jan 30	Jan 31
Friday, Jan 31	NO PAY CYCLE	-	-	-

Note:

- Hold all pay cycle files until the funds have been requisitioned and approved.