

## Multiple Allowance Approval Addendum

This form allows supervisor and/or department/university heads to provide allowance approval for multiple employees at one time. List below the names of the employees who will utilize a mobile communication device for university business. Submit the addendum with each employee's respective MCD Certification and Allowance Request form.

1	15
2	16
3	17
4	18
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14	28

### Supervisor & Department/University Head or Designee Certification

I certify that the requested allowances are needed for these employees, to cover University-related expenditures for the mobile communication device services described above. I certify that the allowances have been justified to NC State's Mobile Communication Device Allowance standard.

Check here if the Supervisor and the Department/University Head are the same person. Only one Department/University Head signature is required

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A wet or digital signature is required.

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A wet or digital signature is required.