

Required documentation to process an honorarium

Collecting the listed documentation ensures that NC State is processing honorarium payments to international visitors in valid immigration status, and calculating the appropriate tax liability based on the visitor's tax status.

B-1 visa

- Copy of passport photo page
- Copy of B-1 visa in passport
- Copy of entry stamp in passport
- Copy of I-94
- Original signed W-8BEN
- Original signed Compliance Statement
- Original signed Unknown SSN Affidavit (if no SSN)
- Original signed 8233 if eligible

Visa Waiver Business (VWB)

- Copy of passport photo page
- Copy of entry stamp in passport
- Copy of I-94
- Original signed W-8BEN
- Original signed Compliance Statement
- Original signed Unknown SSN Affidavit (if no SSN)
- Original signed 8233 if eligible

J-1 Visa

- *Can receive honorarium payments under limited situations. Please contact IET for details on eligibility and required documentation.*