

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<h1>September 2021</h1>						
29	30 2R05 LOCKOUT/ CONFIRM	31 1R02 PAYDAY	1 2R05 Dist. Complete	2	3 2R05 Payday	4
5 1R03 Supervisors/Managers Approve Pending Time by 5PM	6 LABOR DAY HOLIDAY	7 2R06 Supervisor Lockout at 5PM 2X05 Man Ck Cutoff NOON 1X02 Off-Cycle Cutoff 5PM	8 2X05 Confirm	9 2R06 Final Cleanup HR/Grad/Ben 5 PM 2R06 Timekeeper Lockout at 5pm 2X05 Dist. Complete 1X02 Confirm	10 2R06 LOCKOUT 2X05 Payday 1X02 Dist. Complete 1R03 CTOD/LWOP by 5pm	11
12	13 2R06 LOCKOUT/ CONFIRM	14	15 2R06 Dist. Complete 1X02 Payday 1R03 EHRA/SHRA Actions & Supplemental Pay to HRIM by 5PM	16 1R03 HRIM Lockout	17 2R06 Payday 1R03 Timekeeper Approvals & Return LOA by 5PM 1R03 HRIM Lockout 1R03 Final Cleanup HR NOON/Ben 5pm 1R03 DIP to Payroll by 2pm	18
19	20 1R03 LOCKOUT	21 2R07 Supervisor Lockout at 5PM 2X06 Man Ck Cutoff NOON 1R03 LOCKOUT	22 2X06 Confirm 1R03 Auth & Supp Pay Approval Rpt to HRIM by 5PM 1R03 LOCKOUT	23 2R07 Final Cleanup HR/Grad/Ben 5 PM 2R07 Timekeeper Lockout at 5pm 1R03 LOCKOUT/ CONFIRM 2X06 Dist. Complete	24 2R07 LOCKOUT 2X06 Payday	25
26	27 2R07 LOCKOUT/ CONFIRM 1R03 Direct Deposit Strip Off Deadline - NOON	28 1R03 Dist. Complete	29 2R07 Dist. Complete	30 1R03 PAYDAY	1 2R07 Payday	2